



# INYO COUNTY LOCAL TRANSPORTATION COMMISSION

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Clint Quilter, Executive Director

## MINUTES

### INYO COUNTY LOCAL TRANSPORTATION COMMISSION

**Bishop City Council Chambers  
377 W. Line Street  
Bishop, CA 9514**

June 20, 2018

**9:00 a.m.** Doug Thompson called the meeting to order.

**ITEM NO. 1** Roll Call

Commissioners Present:

Doug Thompson  
Joe Peci  
Rick Pucci  
Bob Kimball  
Chris Costello

Others present:

Karie Bentley, ESTA  
Deston Dishion, City of Bishop  
Rhiannon Baker, Inyo County HHS  
Jill Batchelder, Caltrans  
Mark Heckman, Caltrans  
Joan Stathem, ESTA rider  
Ryan Standridge, Staff  
Debbe Ditmar, Staff  
Courtney Smith, Staff

**ITEM NO. 2** Public Comment  
None.

## **ACTION ITEMS**

**ITEM NO. 3** Secretary of the Local Transportation Commission – Requests approval of the minutes of the meeting of May 16, 2018.

Motion to approve the minutes was made by Commissioner Chris Costello and seconded by Commissioner Joe Peci. The motion passed 5-0.

**ITEM NO. 4** Request Commission approve Resolution No. 2018-05 regarding unmet transit needs.

Courtney Smith gave an overview of the unmet transit needs hearing process that began on February 23<sup>rd</sup> with a meeting of the Social Services Transit Advisory Council. An unmet transit needs hearing was then held at the May 16<sup>th</sup> LTC meeting. An issue was raised to extend the Bishop Dial A Ride hours later into the evening and on weekends. This does not technically meet the definition of an Unmet Transit Need that is Reasonable to Meet. All TDA funds will be allocated to public transit and TDA eligible set-asides. No TDA funds will be allocated to local streets and roads in the 2018/2019 year and none have been allocated in at least the last twelve years.

Chair Doug Thompson opened the Public Hearing. There were no additional comments.

Commissioner Rick Pucci made a motion to approve the Unmet Transit Needs resolution. The motion was seconded by Commissioner Chris Costello. The motion passed 5-0.

**ITEM NO. 5** Request Commission approve Resolution No. 2018-06 apportioning and allocating Local Transportation Funds for Fiscal Year 2018-2019.

Courtney Smith gave an overview of the upcoming fiscal years proposed Transportation Development Act (TDA) allocations. In March, staff sent letters to Eastern Sierra Transit Authority (ESTA) and Eastern Sierra Area Agency for Aging (ESAAA) estimating TDA funds available for allocation in the 2018-2019 Fiscal Year. The estimate was based on trends in the amount of Local Transportation fund received in the past. The current TDA reserve balance is \$161,333.

The funds are apportioned based on population. This is a non-issue in Inyo County as Eastern Sierra Area Agency for the Aging (ESAAA) and ESTA both provide transit services to 100% of the City and of the County. A fixed percentage of the funds to the transit agencies based on population will come from both the City and the County.

The total Administrative Allocation amount requested for FY 2018-2019 includes the base rate of \$28,212 plus \$26,382 for the ESAAA and LTC triennial performance audits plus remaining funds to complete the ESTA performance audit for a total amount of \$63,078.

Two percent or \$16,816 of the remaining amount is proposed to be set aside for bicycle and pedestrian facilities. To use these funds, the County and/or City will need to gain approval from the LTC on a project-specific basis.

ESAAA who runs the senior program for Inyo County qualifies for the community transit services allocation and is eligible to receive up to 5% of the TDA funds, or \$41,199. The ESAAA allocation request includes a tentative budget for FY 2018-2019 and also includes a section where ESAAA describes how it will respond to the prior performance audit findings.

The remaining TDA funds of \$782,785 are proposed for allocation to ESTA. ESTA is an eligible public transit provider to receive funding under Article 4 of the TDA. ESTA's allocation request describes how it will respond to the prior performance audit findings. Both ESTA & ESAAA's allocation requests comply with the TDA.

Commissioner Chris Costello made a motion to approve the Transportation Development Act resolution. The motion was seconded by Commissioner Bob Kimball. The motion passed 5-0.

**ITEM NO. 6** Request Commission approve Resolutions No. 2018-07 making certain findings and allocating an estimated \$130,497 in Fiscal Year 2018-2019 State Transit Assistance funds to the Eastern Sierra Transit Authority for public transit operating expenses or capital expenditures.

Courtney Smith explained that the State Controller's Office provided an estimate of State Transit Assistance (STA) funds that the Inyo County LTC will receive in FY 2018-2019 of \$130,497.

ESTA is claiming STA funds this year for operating and/or capital expenditures. To receive these funds for operating expenses, ESTA is required to meet the efficiency standards set out by the Public Utilities Code. In FY 2016-2017, ESTA's operating cost per service hour decreased by 0.6% from the previous year while the Consumer Price Index (CPI) increased by 2.0% over the same period. ESTA thus meets the TDA efficiency standards because their budget increase is less than the CPI. The capital allocation is for a project to be named later. The resolution states that the amount to be received is an estimate and that the actual amount may vary.

Commissioner Joe Peci made a motion to approve Resolution 2018-07 allocating State Transit Assistance funds to Eastern Sierra Transit Authority that was seconded by Commissioner Bob Kimball. The motion passed 5-0.

**ITEM NO. 7** Request Commission approve Resolution No. 2018-08 that 1) approves the submittal of a 2018 Federal Transit Administration Section 5311 apportionment grant with Eastern Sierra Transit Authority as a subrecipient of \$106,243 and 2) authorizes the Executive Director to sign all required certifications and assurances.

Karie Bentley of the Eastern Sierra Transit Authority asked the Commission to adopt a resolution approving the Federal Fiscal Year 2019 Section 5311 Program of Projects (POP) with Eastern Sierra Transit Authority as the subrecipient of the \$106,243.00 in Federal funds.

Motion to approve Resolution 2018-8 regarding the FTA Section 5311 allocating FTA Section 5311 funds to the Eastern Sierra Transit Authority was made by Commissioner Chris Costello and seconded by Commissioner Joe Peci. The motion passed 5-0.

## **DISCUSSION ITEMS**

None.

## **INFORMATIONAL ITEMS**

### **ITEM NO. 8**   ESTA Report

Karie Bentley , interim Director, stated that ESTA's is proceeding with the recruitment for a new executive director. Their first recruitment effort was not successful. In the second recruitment, they offered the position to two candidates and both turned down the position. In addition to the executive director leaving, ESTA lost a transit clerk and transit analyst at almost the same time. This has been a challenging period. ESTA has been able to hire an Administrative Analyst. ESTA would like to thank the Mono and Inyo County personnel departments for their assistance. Though there has been some turnover in their administrative operations, ESTA does have some stability as their operations staff has been there for several years.

Joe Peci asked if ESTA is still using the same recruiting firm. Karie indicated that ESTA still is though their Board is looking at hiring another recruiter. Joe said he would recommend bringing on a new firm.

### **ITEM NO. 9**   Tribal Report

None.

### **ITEM NO. 10** Caltrans Report

Bike Month Recap

Caltrans 2018 Construction Map

Mark Heckman said that June is bike month and Caltrans has been holding several events that are summarized in the agenda packet. District 9 held a Bike Rodeo in conjunction with the California Highway Patrol and City of Bishop that was well attended and well received. Brent Green, District Director, led a bike tour in the Bishop area with 25 participants that highlighted recently constructed bicycle facilities by the State, City of Bishop, and the County.

Mark reviewed the status of Caltrans District 9 projects shown on a map. Caltrans, LTC commissioners, and LTC staff participated in a ribbon cutting for the almost completed Freeman Gulch Segment 1 project. Jim Peci asked when construction will occur on the Olancho-Cartago four lane project. Mark said the project has now entered the Right of Way

phase and believes construction is programmed in 2021-2022. Commissioner Thompson affirmed that there had been a good turnout at the ribbon cutting.

**ITEM NO. 11** City of Bishop Report

Deston Dishion said the City of Bishop is negotiating with the City of Los Angeles Department of Water and Power for the purchase of an easement to complete the Seibu to School Bike Path. On the Spruce, Yaney, Hanby sidewalk project the City of Bishop's consultant has recently completed the environmental document. City of Bishop staff is working on a Project Study Report equivalent for an East Line Street project.

**ITEM NO. 12** Executive Director's Report  
County Project Update

Courtney Smith reported that County staff has followed Caltrans lead and now has a map of active road projects in the County that shows the location, type, and current status of the project.

**ITEM NO. 13** Reports from all members of the Inyo County LTC

None

**CORRESPONDENCE:**

None

**ADJOURNMENT**

Meeting was adjourned at: 9:39 a.m.

Attest:

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Clint Quilter  
Executive Director